

## 國立中興大學管理學院系所主管選薦及解聘要點

- 民國89年10月18日臨時院務會議通過  
民國96年1月4日院務會議修訂(第4、6點)  
民國98年2月26日院務會議修訂(第4點)  
民國99年1月18日院務會議修訂(第4點)  
民國99年7月21日院務會議修訂(第4點)  
民國100年1月19日院務會議修訂(第4點)  
民國100年9月14日院務會議修訂(要點名稱、第1、11點)  
民國101年2月1日院務會議修訂(第9點)  
民國102年6月10日、8月20日院務會議修訂(第4.5點)  
民國103年11月23日 管理學院103學年度第1次院務會議修訂通過(第4點)  
民國108年1月9日 管理學院107學年度第1學期第3次院務會議修訂通過(辦法全文)  
民國109年1月15日 管理學院108學年度第1學期第1次院務會議修訂通過(第4點)  
民國114年12月24日 管理學院114學年度第1學期第1次院務會議(第7點)

- 一、依據「國立中興大學各學院系所主管選薦及解聘辦法」，訂定本要點。
- 二、原任系所主管任期屆滿三個月前，或因故出缺後一個月內，原任系所主管或院長應成立選薦委員會(以下簡稱委員會)辦理繼任主管人選之選薦事宜。
- 三、委員會組成方式及權責：
  - (一)委員會置委員至少五人，由各系所務會議就該系(所)專任講師以上教師選出，並得由該系所以外傑出學術界人士擔任。委員人數上限及委員候選人推薦或產生方式由各系所自訂。
  - (二)委員會召集人由委員互選一人擔任並兼會議主席。委員會應有三分之二(含)以上成員出席始得開議。
  - (三)委員若接受為主管候選人即自動失去委員資格。系所應自行訂定委員出缺之遞補方式及其他資格限制或排除條款。
  - (四)委員會應公開徵求、推薦或接受推薦合於資格之系所主管候選名單，經各方面之瞭解與審查，並將合於資格之候選人名單及審查資料提交系所選舉。
  - (五)委員會於校長核聘新任系所主管後，自動解散。
- 四、系所主管候選人必須未曾因違反學術倫理而受校教師評審委員會處分者，且符合下列條件：
  - (一)本系所合格專任副教授以上教師；或經本系所講師以上專任教師二分之一以上連署之本校合格專任副教授以上教師。
  - (二)具有下列條件之一，其中著作須符合本校「教師升等評審標準暨聘任升等著作送審準則」之規定：
    - 1、最近五年於本院認可之國際期刊、科技部各學門一級(或同級)期刊、或國際期刊對等之論文集發表論文〔含發明專利、新品種育成、技術移轉等成果〕二篇(件)以上(第一作者或通訊作者)；或由具審查制度之出版單位且經院教評會審查通過出版專書一本以上。

2、最近五年曾主持二年以上科技部研究型計畫者。

3、最近五年曾獲校級教學或服務特優獎勵者。

各系、所應訂定舉薦與推薦方式、評審項目（諸如行政能力、教學研究或學術成就、品德操守等）與方式等。

五、選舉人為各系所編制內專任講師以上教師。

六、委員會應本公正、獨立自主之精神執行選薦任務，並依據系所主管候選人產生方式，就候選人中推薦一人至三人，依姓名筆劃順序排列，併同其個人詳細資料及委員會書面意見後，於原任系所主管任期屆滿二個月前，依行政程序送院後，由院長商請校長擇聘之。

七、各系所主管之任期，應符合「國立中興大學各學院系所主管選薦及解聘辦法」之規定。

八、系所主管任期內如有特殊情況發生，得由院長提議，或經該系所務會議代表二分之一以上連署提不適任案，由院長召開系、所務會議，經該系所務會議全體代表三分之二以上之同意，由院長簽請校長解除其主管職務，並依規定另行遴選。

九、各系所無法辦理選薦事宜或辦理發生困難不能如期依法產生候選人時，得由院長推薦人選商請校長依相關法令及教育部規定，逕行聘任該系所主管。

十、本要點如有未盡事宜，有關係所主管選薦、聘任及解聘事項，悉依教育部及本校相關規定辦理。

十一、本要點經院務會議通過，陳請校長核定後實施，修正時亦同。

# Guidelines for the Selection, Recommendation, and Dismissal of Department and Institute Chairs

## College of Management, National Chung Hsing University

Approved by the Interim College Affairs Meeting on October 18, 2000.  
Amended by the College Affairs Meeting on January 4, 2007 (Articles 4 and 6).  
Amended by the College Affairs Meeting on February 26, 2009 (Article 4).  
Amended by the College Affairs Meeting on January 18, 2010 (Article 4).  
Amended by the College Affairs Meeting on July 21, 2010 (Article 4).  
Amended by the College Affairs Meeting on January 19, 2011 (Article 4).  
Amended by the College Affairs Meeting on September 14, 2011 (Title of the Guidelines and Articles 1 and 11).  
Amended by the College Affairs Meeting on February 1, 2012 (Article 9).  
Amended by the College Affairs Meetings on June 10 and August 20, 2013 (Articles 4 and 5).  
Amended and approved by the 1st College Affairs Meeting of the 2014 Academic Year on November 23, 2014  
(Article 4).  
Amended and approved by the 3rd College Affairs Meeting of the 1st Semester of the 2018 Academic Year on  
January 9, 2019 (entire Guidelines).  
Amended and approved by the 1st College Affairs Meeting of the 1st Semester of the 2019 Academic Year on  
January 15, 2020 (Article 4).  
Amended by the 1st College Affairs Meeting of the 1st Semester of the 2025 Academic Year on December 24, 2025  
(Article 7).

### Article 1

These Guidelines are established in accordance with the Regulations for the Selection, Recommendation, and Dismissal of Department and Institute Chairs of Colleges at National Chung Hsing University.

### Article 2

Three months prior to the expiration of the incumbent chair's term, or within one month after a vacancy occurs, the incumbent chair or the Dean shall establish a Selection Committee (hereinafter referred to as "the Committee") to conduct the selection and recommendation of candidates for the succeeding chair.

### Article 3

Composition and responsibilities of the Committee:

(1) The Committee shall consist of at least five members elected by the departmental/institute faculty meeting from among full-time faculty members at the rank of lecturer or above. Distinguished scholars from outside the department/institute may also be appointed. The maximum number of committee members and the nomination or selection procedures shall be determined by each department/institute.

(2) One convener shall be elected from among the committee members and shall serve concurrently as the chair of the meetings. Meetings may be convened only when at least two-thirds of the committee members (inclusive) are present.

(3) Any committee member who becomes a candidate for the chair position shall automatically forfeit committee membership. Each department/institute shall establish

procedures for replacement of committee members and any other qualification restrictions or exclusion clauses.

(4) The Committee shall publicly solicit candidates, make recommendations, or accept nominations of qualified candidates. After review and evaluation, the Committee shall submit the list of qualified candidates along with review materials to the departmental/institute election.

(5) The Committee shall be dissolved automatically upon the President's appointment of the new chair.

#### **Article 4**

Candidates for department/institute chair must not have been disciplined by the University Faculty Evaluation Committee for violations of academic ethics and must meet the following requirements:

- (1) Be a qualified full-time associate professor or above within the department/institute; or be a qualified full-time associate professor or above of the University endorsed by at least one-half of the full-time lecturers or above in the department/institute.
- (2) Meet one of the following criteria:
  1. Have published at least two papers within the past five years in recognized international journals or equivalent academic outputs; or have published at least one academic monograph approved by the College Faculty Evaluation Committee.
  2. Have served as principal investigator for a research-oriented project funded by the National Science and Technology Council for at least two years within the past five years.
  3. Have received a University-level award for excellence in teaching or service within the past five years.

Each department/institute shall establish its own nomination and evaluation procedures.

#### **Article 5**

Eligible voters shall be full-time faculty members at the rank of lecturer or above within the authorized staffing of the department/institute.

#### **Article 6**

The Committee shall recommend one to three candidates, listed in order of the number of strokes in their Chinese surnames, and submit the recommendations along with detailed personal information and written opinions through administrative procedures to the College.

#### **Article 7**

The term of office of department/institute chairs shall comply with relevant University regulations.

#### **Article 8**

If special circumstances arise during the chair's term, the Dean may propose dismissal or convene a faculty meeting upon written request. Upon approval by at least two-thirds of all representatives, the Dean shall submit a request to the President for dismissal.

### **Article 9**

If a department/institute is unable to conduct the selection process, the Dean may recommend a candidate and request direct appointment by the President.

### **Article 10**

Any matters not specified herein shall be handled in accordance with relevant regulations of the Ministry of Education and the University.

### **Article 11**

These Guidelines shall take effect upon approval by the College Affairs Meeting and ratification by the President. Amendments shall follow the same procedure.